

# LLOYD'S ART GROUP WINTER EXHIBITION

## NOTES 2026.1

### AT A GLANCE

|                                   |                                                                                  |
|-----------------------------------|----------------------------------------------------------------------------------|
| Application deadline              | Midnight, Wednesday 30 September                                                 |
| Membership + exhibition fee       | £40 membership + £40 exhibition fee                                              |
| What you may submit               | Up to 3 main works + up to 3 extra items                                         |
| Hand-in at Lloyd's                | Friday 20 November, 8am–3pm                                                      |
| Exhibition hang                   | Saturday 21 November                                                             |
| Exhibition open                   | At Lloyd's Monday 23 – Thursday 26 November ( <i>online closes Saturday 28</i> ) |
| Private View                      | Tuesday 24 November, 5.30–7.30pm                                                 |
| Liberty Specialty Risks reception | Wednesday 25 November, 4–6pm                                                     |
| Collection                        | Thursday 26 November, 6–7pm OR Friday 27 November, 8am–2pm                       |

### ART GROUP MEMBERSHIP & EXHIBITION FEE

To take part in the Winter Exhibition, you must be a paid-up member of Lloyd's Art Group. Membership is £40 a year and gives you your own page and portfolio on our website. The Exhibition fee is an additional £40. Pay via [lloydsartgroup.co.uk/artists-zone](https://lloydsartgroup.co.uk/artists-zone). Quick links: **returning artists:** [renew membership](#). **New artists:** [Apply to join the Group](#) and wait before proceeding.

### ACCESS TO THE BUILDING

**HAND-IN / COLLECTION DAYS:** Your name, and the name of any helper listed on your entry form, will be on the access list for Friday 20 and Friday 27 November. No ticket is needed: go to Lloyd's event reception (to the left of main reception) and show PHOTO ID. If you already hold a Lloyd's pass, you can go straight in.

**EXHIBITION ENTRY, MON–THU:** Entry is free, but those without a Lloyd's pass must register and get a ticket via the box office (opening in October). You may use this link for trusted friends or colleagues, up to the 12-hour advance-registration deadline. Alternatively, colleagues may be able to arrange their own Lloyd's pass through their employer. Photo ID is required.

**PRIVATE VIEW:** Everyone must register for a Private View ticket, including artists and Lloyd's pass holders. Numbers are limited for security and catering. Priority booking of up to 4 tickets per person will open first; if space allows, further tickets will then be released. We will send the booking link in October.

**BUILDING SECURITY:** Please be extremely careful when sharing ticket links. Send them only to trusted friends or colleagues and never post them publicly or on social media. For security reasons, links may sometimes be password-protected; thank you for understanding.

### THE EXHIBITION: AT LLOYD'S + ONLINE

**At Lloyd's** the exhibition opens at 9am Monday 23 November and closes at 6pm Thursday 26 November. **Online browsing** opens about a week ahead. Online sales open at 10am on Monday 23 November and remain open until 6pm on Saturday 28 November. Online sales are suspended during our Private View event on Tuesday 24<sup>th</sup>, reopening asap later that evening.

Your artwork will be for sale both in the Lloyd's building and online, unless you stipulate otherwise, subject to:

- the size restrictions for work hung at Lloyd's (below)
- the glazing restrictions for work offered online (below)
- work not having been exhibited previously at Lloyd's

## WHAT YOU MAY SUBMIT - Up to 3 main works & up to 3 extra items

### Your 3 main pieces

Main pieces should be original artworks, not reproductions, unless reproduction is intrinsic to the medium – for example photography, etching or woodcut. Where a work is reproducible, we can list more than one for sale.

2D work hung at Lloyd's must comply with the size limits and D-ring requirements below. Work offered online, and therefore potentially requiring postal or courier delivery, is subject to the glazing restrictions below.

By default, main pieces will be listed as *framed as seen and ready to hang*. If you would sell a piece unframed at a different price, there is a field for this on the application form.

Please attach a tag on a string to each 2D artwork, hanging below it. We remove this once the work is in position, but it is vital to the hanging team while the exhibition is being assembled.

### Your extra items

You may submit up to 3 extra items such as prints, cards, books or small 3D pieces. Prints brought to Lloyd's must be mounted and protected in cellophane, but NOT framed, as they will be displayed in a wooden browser. If your medium is 3D – pottery, wood, sculpture etc – your extra items may instead be further small pieces similar to your main works. Please mark the price clearly on every extra item with a label or tag.

### Greetings cards

Greetings cards must be presented inside a cellophane cover. You can find a large range of envelopes and cellophane pockets perfect for the job. [envelopespackaging.co.uk](http://envelopespackaging.co.uk). For great card printing contact Chris Oldroyd for a quote [chrisyd@btinternet.com](mailto:chrisyd@btinternet.com)

### Size restrictions at Lloyd's

For work hung at Lloyd's, the maximum size is 95cm wide × 75cm high. You may instead submit one outsize piece up to 95cm wide × 1.5m high, but if you do so you are limited to that one piece.

### Glazing restrictions

We cannot sell online any item with glass-glazed framing if it may need to be posted or sent by courier. Please ask your framer to use a non-shatter alternative.

## VERY IMPORTANT: PREPARING ARTWORK FOR HANGING AT LLOYD'S

For pictures to be hung at Lloyd's, please fix D-rings to the frame. Do not attach wire or string. We use barrel hooks on descending wires, and D-rings fit into the barrel hooks well.

- Position D-rings 2–4 inches from the top of the frame, so they do not show.
- Too low and the picture will flop forward; too high and the hooks will show.
- Attach the D-rings to the frame, not to the picture itself.
- If you use an inexpensive frame such as an IKEA frame, please adapt the reverse so that fixed D-rings can be fitted.

If these requirements are not followed, we may be unable to hang the picture. We simply do not have time on hanging day to correct unsuitable fixings, so please do follow this carefully.

## PRICING YOUR WORK

We are a selling exhibition and raise money for charity, not simply a showcase of work so we take a dim view of anyone setting their prices unrealistically high to prevent selling. Please price your work realistically, taking account of your time and costs. We have the facility to sell something by auction if there's a good reason - subject to discussion.

## SHIPPING COSTS

If an item is for sale online, please give a shipping cost. These sites may help you calculate packaging and delivery:

- [royalmail.com/price-finder](http://royalmail.com/price-finder)
- [parcelcompare.com](http://parcelcompare.com) – compare local courier prices in your area
- [kitepackaging.co.uk](http://kitepackaging.co.uk) – including eco-friendly paper bubble wrap

## FURTHER COMMISSIONS

If you are happy to take commissions for similar pieces, tell us on the application form. We can sell multiple examples of an item and take orders for you. We will put you in touch with the customer and, where our introduction leads to a private sale after the event, we appreciate your honesty in paying the charitable donation through us.

## DELIVERY, HANGING & COLLECTION

### Delivery to Lloyd's

Friday 20 November, 8am–3pm, at Lloyd's of London, One Lime Street, EC3M 7HA. Enter via Lloyd's lower-ground entrance and check in at the LAG desk on concourse level before taking your artwork to the Old Library. Please unwrap your work there.

Delivery by car is possible by prior arrangement. All artists' names are automatically on the entry list for this day. Bring Photo ID.

### Hanging the exhibition

The exhibition will be hung on Saturday 21 November by a volunteer team of your fellow artists.

### Collection of work at the close of the exhibition

Thursday 26 November, 6–7pm OR Friday 27 November, 8am–2pm.

## SOLD WORK: COLLECTION, SHIPPING & PAYMENT

### Delivery arrangements for sold items

If artwork is sold at Lloyd's, or sold online with the purchaser choosing to collect it from Lloyd's, Lloyd's Art Group will make the arrangements with the purchaser.

If sold artwork needs to be shipped, the artist is responsible for collecting it from Lloyd's by 2pm on Friday 27 November and arranging prompt shipping. For artwork listed online only, the artist is responsible for prompt postage or delivery directly to the customer.

### Shipped artwork

Whenever possible, please give us the tracking number so that we can help keep the customer informed. You are responsible for arranging suitable insurance against loss or damage in transit and for checking that the cover does not exclude artwork, glass or fragile items.

### Payment for sales

After deductions, we will pay you by bank transfer as soon as practicable after the exhibition. For online sales requiring delivery, payment will be made once satisfactory delivery to the customer has been confirmed.

### Deductions

- 20% to the charity we support
- 5% to Lloyd's Art Group towards running costs
- Credit-card fees, as applicable
- Any costs incurred in resolving damage to an item if you do not manage the problem yourself

### Shipping liabilities

Lloyd's Art Group is not responsible for loss or damage in transit. Please manage your own risk by arranging appropriate insurance and use registered post or a courier service that includes suitable cover. Check the small print; some policies exclude artwork, glass or fragile items. If an item arrives damaged, it is your responsibility to resolve the problem directly with the customer. If you do not, Lloyd's Art Group reserves the right to retain from sale proceeds any amount reasonably needed to put the problem right.

## HIGH-QUALITY IMAGES OF YOUR WORK

For each item, you must provide a good, large image and, where applicable, a close-up of the frame. You are also encouraged to submit a computer-generated 'in situ' image. Have all images ready before starting the application form and rename them in this format: **Your Surname, First name\_Title.jpg**

The quality of our online sales platform depends on the quality of the images. We will help where we can, but we cannot list items with poor-quality photographs.

### Mock-up in-situ images

Some artists include 'in situ' images in their shop listings and they look very smart. If you would like to try this, apps include iArtView and ArtRooms on a smartphone, or Canvy.com and Prodigy.com on a laptop. Some are paid; some offer a free basic level, and there are plenty of alternatives.

### Digital image guidelines

- Online shop: aim for images of around 2MB, although larger is welcome.
- Marketing and catalogue cover: only our largest, highest-quality submitted images can be considered; around 7MB is a useful target.

### Photographing your work

For the best reproduction, use daylight rather than electric light and do not use flash. Position the work so that light falls evenly across it; light from slightly above usually catches texture naturally. If possible, remove perspex or glazing to avoid reflections. Keep the camera straight-on to minimise perspective distortion, use a tripod or stable support, and select your camera's highest-quality setting.

### Images for publicity

We would like to use artists' images on social media, posters and other publicity for the exhibition. You can opt out on the application form. Only high-resolution images can be considered.

## ENTRY PROCEDURE

You can complete your entry online, or print the form, post it here and send your (correctly named) images by email.

Lloyd's Art Group  
Slepe Green  
Dorchester Road  
Poole BH16 6HS

## CATALOGUE / ONLINE GALLERY

We print a full-colour catalogue listing each artist and their main exhibition works. The printed catalogue includes one image per artist, chosen from those submitted. All your items will be listed in the online shop unless you choose otherwise, subject to the glazing restrictions above. All use of images is subject to their being of suitable quality.

## PRIVATE VIEW

Tuesday 24 November, 5.30–7.30pm. Our Private View party is for artists, their friends and our supporters. Numbers are limited and attendance is by ticket only. Artists, paid-up Friends of Lloyd's Art Group and our corporate supporters enjoy priority booking before we open the box office more widely. We need a little help from attending artists during the evening. Artists are encouraged to invite their own guests – initially up to 4 tickets each, with more released later if available. Tickets will be available online from October. Initially, tickets are free but there is a small fee charged on late bookings and there is an opportunity for ticket-purchasers to donate to our supported charity when booking.

## LIBERTY SPECIALTY RISKS RECEPTION

Wednesday 25 November, 4–6pm. Liberty Specialty Risks will host a Fine Arts market reception in the exhibition to support us. They invite their own guests and some of the artists.

## PRIZES

- Aon 1st Prize – £500; Aon 2nd Prize – £200 (announced at the Private View)
- Brian King Award – £500, to be confirmed (announced at the Private View)
- Liberty Specialty Risks Public Vote – £400 (announced at the end of the week)
- Bottle of Champagne prize draw (announced at the end of the week)

## A FEW IMPORTANT CONDITIONS

### Work must be entirely your own

Work must be original, created by the exhibitor and not created using AI. It must not infringe another artist's copyright. The committee reserves the right to refuse or remove any work found to be or believed to be created using AI or a copy of another artist's work. Fees are not refundable in this case.

### Insurance of artwork

It is your responsibility to insure your own artwork against damage or theft.

### Application deadline

Applications must be received, online or by post, by midnight on 30 September 2026.

### Space in the Lloyd's building

Space at Lloyd's is limited so we may need to cap the number of artists exhibiting in the building. Priority will be given by date of application and to working members of the Lloyd's community. We have fitted everyone in before, but there's always a first...

### Force majeure

For these terms, a Force Majeure Event means an event beyond the reasonable control of Lloyd's Art Group, including but not limited to pandemic, strikes, failure of utilities or transport networks, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, accident, breakdown of plant or machinery, fire, flood, storm, or default of suppliers or subcontractors. Lloyd's Art Group is not liable for delay or failure to perform its obligations as a result of such an event. If the exhibition at Lloyd's or online cannot go ahead because of an unavoidable event, membership subscriptions are non-refundable. We would aim to refund exhibition fees as far as possible, except where they have already been committed to expenses.

## CAN YOU HELP?

Lloyd's Art Group is run with volunteer help, and I would be delighted to hear from anyone able to lend a hand with:

- Building the online shop – knowledge of, or willingness to learn, Shopify
- Social media
- Finding advertisers in the market to support us with catalogue advertising
- Helping during the Private View
- Helping with take-down on Friday

## QUESTIONS, PROBLEMS, SUGGESTIONS OR OFFERS OF HELP?

susannah@lloydsartgroup.co.uk | 07789 071887 (Office hours, please) | Web: [lloydsartgroup.co.uk/artists-zone](https://lloydsartgroup.co.uk/artists-zone)